



## CARBON REDUCTION POLICY

It is the stated policy of the TNS Catering to reduce its environmental impact where practicable.

Carbon reducing measures form an integral part of the company strategy, helping us to improve both operational performance and a reduction in potentially harmful emissions to land, water, and air.

Our ultimate aim is for a 0% carbon balance to be achieved by 2030.

To help achieve this, TNS will:

- Comply with all current legislation, seeking to meet or better legislative targets.
- Minimize waste, promote recycling and the use of recycled products to help reduce the burden on landfill, and corresponding methane generation.
- Continue to promote and support the objectives of the policy.
- Promote environmental awareness and responsibility amongst employees and others, and seek where practicable to continuously improve our environmental performance.
- Actively promote telephone conferencing as a means of reducing travel requirements.
- Evaluate the potential benefits of carbon in-setting and off-setting.

Current Actions:

- Integration of environmental issues into all aspects of the decision-making processes.
- Sustainable sourcing procurement policies.
- Evaluation of energy efficient and correspondingly carbon reducing equipment and vehicles.
- The assessment and procurement of fuel-efficient vehicles.
- Minimising food miles and sourcing locally
- Reduction of disposables and single use items

This Carbon Footprint Policy Statement underpins the existing Environmental, Procurement, Waste Management, Quality Assurance, Health & Safety, and Corporate Responsibility Policies already implemented throughout TNS.

### Carbon footprint policy

TNS Catering recognises that our work may have a direct or indirect effect on the local and / or regional environment. We are therefore committed to reducing any harm that this may cause. Our carbon footprint is to constantly look for ways in which we can improve our green credentials, we are achieving this by holding regular meetings to explore ways to achieve our statement promises and to link with other likeminded organisations. Our strategy is aligned with our company environmental policy and company sustainability policy and current codes of practice on waste and environment protection.

**We will focus on:**

- Reducing waste
- Reducing materials at every opportunity
- Repair rather than throw away where we can
- Recycle at any given opportunity.

**As our “Green” culture becomes established and embedded we aim to:**

- Encourage our employees and suppliers to be responsible, corporate green citizens
- Utilise energies and water sparingly
- Consider environmental impacts in our purchasing

- Endeavour to work with partnering organisations that share our ethos on “carbon footprint”
- Reduce the need for transport and its impacts on the environment.

It is our intention to operate our business in an environmentally friendly and sustainable way as possible.

**What we have already introduced:**

- We reuse, or recycle in accordance with client facilities and waste streams.
- We minimise the use of paper in our offices using email, this has greatly reduced the amount of paper used within the workplace, and previously we would have sent hard copy correspondence in the post, letters in the post. Processing information electronically is also much more energy and carbon efficient than physically sending hard copy correspondence.
- We have installed multi-function devices to handle faxing, printing and photocopying demands in our offices; this greatly helps reduce energy and also reduces paper usage.
- We supply internal recycle bins for our office paper.
- Our consumption of fuel and energy is closely monitored and we take care that it is not wasted through inefficiency or casualness. We use signage to remind staff to turn off lights when leaving a room, and ask staff to use computers responsibly i.e turning them off at night and using standby mode during the daytime when not in use.
- We recycle mobile phones and printer cartridges.
- We recycle the fluorescent light tubes in our offices.
- We ensure that all our work places either in our offices or out on site adhere to current environmental standards and energy conservation requirements.
- Introduced filtered water to minimise consumption of bottled water.

**What we intend to do for the future:**

- We intend to purchase our electricity from suppliers who re-invest in renewable energy sources.
- Where possible we will source our materials from suppliers who operate in an environmentally friendly manner and who are geologically local to us to reduce road traffic, road traffic costs and carbon emissions.
- We will choose vehicles with fuel efficiency and CO2 emissions when company vehicles are due for replacement. Fuel efficiency and mileage will be closely monitored.
- We will encourage suppliers to strive for the same level of environmental care as we provide to offset their carbon footprint.
- We will deliver awareness training on green issues and sustainable development to all employees in order to inspire them to reduce their carbon footprint and encourage them to take action to offset their carbon footprint in innovative ways.
- We will strive to reduce our carbon footprint year on year by measuring and calculating current standards in our office.
- We will identify and quantify the sources of carbon emissions.
- We will identify carbon reduction initiatives.

**Signed:**



**Name:**

*Steve Hughes*

**Position:**

*Business Director*

**Date:**

*21st November 2023*